




AGENDA ITEM NO. 22

CITY OF HAWTHORNE City Council AGENDA BILL

For the meeting of October 24, 2023

Originating Department: City Manager

City Manager:


Vontray Norris

City Attorney:


Robert M. Kim

SUBJECT:

Agreement Between the City of Hawthorne and Harris & Associates for Various Affordable Housing Consulting Services

RECOMMENDED MOTION:

Staff recommends that the City Council approve the agreement with Harris & Associates for Affordable Housing Advisory Services in an amount not to exceed \$130,925, authorize the City Manager to execute the agreement and any related documents, authorize the purchase order and encumber funds for the same.

DISCUSSION:

Harris & Associates ("Harris") has been providing various consulting services related to affordable housing development, including grant application/implementation and state compliance requirements for the City for many years. Harris continues to provide the needed services that brings state grants for the development of the affordable housing development project on Cordary Avenue. Their continued services are essential in the City complying with all of the requirements for the awarded grants and the reports for the city's affordable housing program as well as the reports required by HCD for the Housing Element. For this contract period, Harris will apply for the 2024 Local Housing Trust Fund grant for the City. Harris will continue to monitor all new housing grant opportunities and assist to give the City a competitive edge in the award of new grants.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

1.7 Select a specialist consultant to aggressively pursue grants to support projects aligned with the ED objectives of the City.

FISCAL IMPACT:

\$130,925 from General Fund, included in the FY '23/'24 Budget.

NOTICING PROCEDURES:

72 hours posted notice pursuant to the Ralph M. Brown Act

ATTACHMENT(S):

1. Harris Agreement
2. Exhibit A - Scope of Work