



CITY OF HAWTHORNE

ELECTED OFFICIALS' DISCRETIONARY FUND - FINANCIAL REPORT

PURPOSE:

In accordance with Resolution No. 8434 Section 14, each elected official shall have an amount of \$3,000 per fiscal year to be used only for donations to organizations for events approved by the City Council as follows:

- 1) Each elected official shall be allocated only \$3,000 to be used to support one or more community events that the City Council has approved as "City Sponsored" by a vote of the City Council
- 2) No elected official shall be permitted to donate any part of that elected official's \$3,000 allocation to any event sponsored or co-sponsored by an organization for which that elected official is a board member.
- 3) No later than 45 days after the event is held, the elected official that donated all or a portion of their budget allocation shall file a report with the City Finance Department that shows
 - a) the Organization to which the donation was made
 - b) the amount of the donation
 - c) the date of the donation
 - d) a detailed description of how the organization used the donation. No report may result in a request for reimbursement of the financial assistance provided
- 4) any unused portion of the budget allocation may be added to the elected official's budget allocation for the following year, provided such funds are again allocated by resolution of the City Council.

INSTRUCTIONS:

PLEASE COMPLETE THE FOLLOWING INFORMATION AS IT PERTAINS TO THE INFORMATION PROVIDED ABOVE.

NAME:		DATE COMPLETED:	
EVENT NAME:			
SPONSORED BY:			
DATE(S) OF EVENT:		AMOUNT DONATED:	
DETAILS OF USE:			